



COCHRANE ALLIANCE CHURCH 2023.24 ANNUAL REPORT SUPPLEMENTAL



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ANNUAL GENERAL MEETING AGENDA

We exist to connect people with Jesus so the world thrives.

BELONG. GROW. SERVE.

Sunday September 22, 2024 | 1:30pm

1. Call to Order - Blaine Ellerby
2. Adoption of Agenda
3. Devotion and Opening Prayer - Brent Rushinka
4. Welcome to New Church Members
5. Adoption of the Minutes:
 - a. Annual General Meeting of September 24, 2023
6. Reports
 - a. Lead Pastor - Brent Rushinka
 - b. Board of Elders - Blaine Ellerby
7. Report of the Nominating Committee - Brent Rushinka
8. Election of Elders
9. Report of the Treasurer - Don Neufeld
 - a. 2023-2024 Financial Statements
 - b. 2024-2025 Budget
10. Results of Vote: Election of Elders
 - a. Destroy Ballots
11. Closing Prayer - Doyle Peterson
12. Adjournment - Blaine Ellerby

**We will have a time of concentrated prayer
immediately following the official adjournment of the meeting.**



PRACTICAL PROCEDURES FOR ANNUAL GENERAL MEETING

The very words “parliamentary procedure” strike terror into the hearts of most men and women. And rightly so! Parliamentary procedure, when carried to extreme, can be a bore. It can be a nuisance, and a real pain. However, a little understanding of basic, practical parliamentary rules and procedures will avoid wasting time and ensure that business is accomplished. So this material is put together with the idea of providing every member with a minimum of details on correct business procedures. Correctly used, an understanding of parliamentary procedure will inform you in the efficient and smooth operation of a meeting ensuring that the majority rules, but that the minority is given a chance to speak.

AGENDA

Please ensure that you have adequately prepared for the business meeting by reading the Annual Report carefully and noting any questions for clarification. It is also considerate to submit well in advance any new items for discussion at the annual meeting to the Board Chairman. This greatly assists the chairman in preparing for the discussion.

There will be no formal reading of reports contained in the distributed Annual Report. It is expected that all reports have been read prior to the general meeting and, therefore, only questions pertinent to the report will be entertained.

Adjournment will be scheduled and publicized at a pre-determined time. It may only be extended by a majority vote on behalf of the membership, and then only for a maximum of one half hour.

MOTIONS

The Main Motion

This is the most common motion used at any business meeting. A “motion” is the method used to introduce a new subject for discussion at the business session. While it is called the “main motion”, it is of the lowest rank or priority. Therefore, a “main motion” can be introduced *only when there is no other business before the meeting.*

Without making a motion sound complicated, it is important to know (and understand) the eight individual steps in the proper presentation of *any* motion:

1. A member rises and addresses the chair.
2. The chair recognizes the member.
3. The member states his/her motion (“I move that . . .”)
4. Another member seconds the motion (without rising or addressing the chair).

THE CHAIR STATES THE MOTION (ensuring all members know wording).

1. Members discuss the merits of motion. (Each member receives recognition from the chair first. See item #1 and #2 above.)
2. Members vote on motion. (Chair says, “Those in favor, say Aye”, etc.)
3. THE CHAIR ANNOUNCES THE RESULTS OF THE VOTE.

The Amendment

Although amendments seem designed solely to challenge the ability of the chairman and confuse the membership, that isn’t their purpose - honest!

An amendment is designed to change or modify a main motion that has already been introduced to the meeting and is currently under discussion by the membership. An amendment may be introduced at any time during the discussion period.

An amendment is introduced by a member when he/she is basically in agreement with the main motion, but feels that a slight change or alteration to the wording of the main motion might make it even better.

Therefore, all amendments should indicate clearly what **changes** the member wants to make to the wording of the main motion.

Possible wordings can be divided into four sets:

- I move that we amend the motion by **adding** the words . . .
- I move that we amend the motion by **striking out (deleting)** the words . . .
- I move that we amend the motion by **inserting** the words . . .
- I move that we amend the motion by **striking out** the words . . . and **inserting** the words . . .

If another change is required, simply vote first on the amendment that has been proposed - either accepting or rejecting it - then go ahead and propose another amendment to the main motion if desired. It is important to know that you **must** vote on the amendment first, then you **must** vote on the main motion (main motion as amended).



ANNUAL GENERAL MEETING MINUTES

SEPTEMBER 24, 2023

Attendance: 107 Members

1. Call to Order - Jon Schwab

Board of Elders Chair, Jon Schwab called the meeting to order at 1:35pm.

2. Adoption of Agenda

MOVED by Rebecca Capeling & SECONDED by Stacey Morris to accept the agenda.

CARRIED

3. Devotion and Opening Prayer - Brent Rushinka

Pastor Brent shared verses from Philippians 1:4-6 and exhorted the congregants to live in community and to pray for each other so that our joy and caring would spread into the Cochrane Community. God will do this good work to completion.

4. Adoption of the Minutes:

MOVED by Dave Anger & SECONDED by Kent Liang to accept the minutes of the September 25, 2022 Annual General Meeting.

CARRIED

5. Presentation: Women Serving as Elders - Jon Schwab

The chair was passed to Franc Godri while Jon Schwab presented information regarding the Board of Elders' decision to encourage the congregation to accept the local church's provision to allow women to serve on the Board of Elders. Jon reviewed the three documents that guide Cochrane Alliance Church. Article 8.1 of the local Church Constitution states that a provision exists that allows individual churches to allow women to serve as Elders. Jon reviewed the passage of the women in leadership issue from the inception of the CMA. In 2000, the provision was made for the local church to decide if women would be allowed to serve on Elders Boards. In 2003 and 2013 the vote failed to receive the necessary 2/3 majority. In September 2020, the Board received a letter from a congregant that the issue be revisited and several congregants discussed the issue with the then prospective Lead Pastor during interview. In September 2022, the Board decided to revisit the question and engaged in intensive study (see presentation slides for books and podcasts used), discussion, and prayer between September 2022 and April 2023 as well as a day-long retreat to share their findings.

a. Pastoral encouragement

b. Motion

John Schwab made a motion that Cochrane Alliance Church membership accept the provision by our local church constitution, that reads as follows: "a church may, by a two-thirds majority of the members present at a duly called meeting of the membership, choose to have women serve on the Board."



ANNUAL GENERAL MEETING MINUTES

SEPTEMBER 24, 2023

6. VOTE - Women Serving as Elders at Cochrane Alliance Church

MOVED by Jon Schwab & SECONDED by Stacey Morris to accept the motion to accept the provision to allow women to serve on the Board.

CARRIED

Members present used paper ballots to record their votes. Additional votes collected via mail-in and electronic votes.

The chair was passed back to Jon Schwab.

7a. Lead Pastor Report - Brent Rushinka

Brent expressed thanks for support over the past year. He acknowledged Mike Poettcker's departure from Cochrane Alliance Church and expressed his gratitude for Mike's co-participation in ministry. Brent thanked congregants for their financial participation in ministry and thanked the staff for their willingness to accept new roles and ministries to equip and empower congregants. He reviewed the programs like Boys' Brigade that make a difference in the spiritual growth of boys in the church. Brent reminded the members of Randall Heier's departure and encouraged the members to pray for the staff and each other. He closed with Philippians 4:6-7

MOVED by Wayne Regehr & SECONDED by Cam Hiebert to accept the Lead Pastor's report.

CARRIED

The chair was passed to Dave Anger while Jon Schwab presented the Board of Elders' Report.

7b. Board of Elders Report – Jon Schwab

Jon opened with Psalm 127:1. He welcomed the new members of our congregation. He shared his heart-felt thanks for the congregation for their financial contributions to help Cochrane Alliance Church reach out to the Cochrane community. Jon expressed thanks to the members of the finance committee and recognized the departure of Mike Poettcker and Randall Heier.

He praised the staff for the smooth shift to new roles and responsibilities over the past year with Pastor Brent's restructuring.

Jon reviewed the Board accomplishments over the past year and expressed gratitude to the Elders' Board and the support staff at Cochrane Alliance Church. He praised Pastor Brent's service to the congregation.

Jon also thanked his mentors, brothers, and wife for their support then closed with the verse - Isaiah 30:15.

MOVED by Rebecca Capeling & SECONDED by Brenda Heavenor to accept the Board of Elders' report.

CARRIED

The chair was passed back to Jon Schwab.



ANNUAL GENERAL MEETING MINUTES

SEPTEMBER 24, 2023

7c. Treasurer's Report - Don Neufeld (this report was given after Women Serving as Elders Vote and Elders Election Vote)

Income \$1,073,767 and Expenses \$969,352 for 2022-2023. Don acknowledged the positive giving toward the church's General Fund. He summarized the church's expenditures (Personnel 62%, Facility 13%, Office 3%, Financial 8%, Missions 7%, and Programs 7%). Building loan: Mortgage Find Income \$121,460, Principal Repayments \$116,537, and interest payments \$128,066. Don summarized the methods of giving with Interact giving as the greatest type of giving (37%) followed by Push-Pay (27%).

MOVED by Don Neufeld & SECONDED by John Doyle to accept the Treasurer's report.

CARRIED

8. Result of Women Serving as Elders Vote

a. RESULTS - Motion carried with 81% in favour (73 for/17 against)

b. Destroy ballots

MOVED BY Lorraine Vlestra & SECONDED BY Cam Heibert to destroy the ballots.

CARRIED

9. Report of the Nominating Committee - Brent Rushinka

Nominating Committee - Brent Rushinka, Shirley Stevens, Heather Ann Braun, Doyle Peterson, Simon Ongom.

Nomination for Congregation Reps (1-year term): Danielle Schwab and Sharon Wicker

MOVED by Maryann Anger & SECONDED by Suzaan De Kok to accept the report of the Nominating Committee.

CARRIED

10. Election of Elders

Elections for a 3-year term for Cam Hiebert, and Blaine Ellerby, and Tim Heavenor for a 1-year term on the Board of Elders was held by secret paper ballot.

11. 2022-2023 Financial Statements - Don Neufeld

MOVED by Dave Anger & SECONDED by Tim Heavenor to accept the 2022-2023 Financial Statements.

CARRIED



ANNUAL GENERAL MEETING MINUTES

SEPTEMBER 24, 2023

12. 2023-2024 Budget - Don Neufeld

Reviewed the mission and values of Cochrane Alliance Church which drives the creation of the church budget. The 2023-2024 Budget is \$935,400. A decision was made to not replace Mike Poettcker's position.

MOVED by Lorna Smith & SECONDED by Reid McPhail to accept the 2023-2024 Budget as presented.

CARRIED

13. Results of the Election of Elders Vote

Cam Hiebert and Blaine Ellerby elected to 3-year terms and Tim Heavenor for a 1-year term on the Board of Elders.

a. Destroy Ballots

MOVED by Chance Vetsch and SECONDED by Brett Hiebert to destroy the ballots.

CARRIED

11. Closing Prayer - Tim Heavenor

12. Adjournment - Jon Schwab

There was a time of concentrated prayer immediately following the official adjournment of the meeting.



FINANCIAL STATEMENTS



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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Cochrane Alliance Church of the Christian and Missionary Alliance

We have reviewed the accompanying financial statements of Cochrane Alliance Church of the Christian and Missionary Alliance (the organization) that comprise the statement of financial position as at June 30, 2024, and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Cochrane Alliance Church of the Christian and Missionary Alliance as at June 30, 2024, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.

Chartered Professional Accountants

August 26, 2024





FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE
Statement of Financial Position
June 30, 2024

	Restricted Capital 2024	Restricted Missions 2024	Restricted Other 2024	Unrestricted General 2024	Total 2024	Total 2023
ASSETS						
CURRENT						
Cash and cash equivalents	\$ -	\$ -	\$ 30,942	\$ 223,656	\$ 254,598	\$ 195,001
Goods and services tax recoverable	-	-	-	3,204	3,204	3,577
Prepaid expenses and deposits	-	-	-	28,325	28,325	9,121
	-	-	30,942	255,185	286,127	207,699
PROPERTY AND EQUIPMENT (Note 3)	-	-	-	4,335,761	4,335,761	4,487,074
	\$ -	\$ -	\$ 30,942	\$ 4,590,946	\$ 4,621,888	\$ 4,694,773

	Restricted Capital 2024	Restricted Missions 2024	Restricted Other 2024	Unrestricted General 2024	Total 2024	Total 2023
LIABILITIES AND NET ASSETS						
CURRENT						
Accounts payable	\$ -	\$ -	\$ -	\$ 72,117	\$ 72,117	\$ 37,458
CEBA LOAN (Note 6)	-	-	-	-	-	40,000
Employee deductions payable	-	-	-	8,078	8,078	9,406
Callable debt (Note 5)	-	-	-	1,753,765	1,753,765	1,921,204
	-	-	-	1,833,960	1,833,960	2,008,068
FUND BALANCES						
Externally restricted	-	-	30,942	-	30,942	42,003
Unrestricted	-	-	-	174,990	174,990	78,832
Internally restricted - invested in Capital Assets	-	-	-	2,581,996	2,581,996	2,565,870
	-	-	30,942	2,756,986	2,787,928	2,686,705
	\$ -	\$ -	\$ 30,942	\$ 4,590,946	\$ 4,621,888	\$ 4,694,773

ON BEHALF OF THE BOARD


Chairman

Treasurer



FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE
Statement of Operations
Year Ended June 30, 2024

	Restricted Capital 2024	Restricted Missions 2024	Restricted Other 2024	Unrestricted General 2024	Total 2024	Total 2023
REVENUE						
Offerings - General	\$ 172,074	\$ 32,510	\$ -	\$ 1,101,309	\$ 1,305,893	\$ 1,206,416
Offerings - Designated	-	17,037	105,141	-	122,178	106,436
Rent	-	-	-	34,225	34,225	37,909
Federal wage subsidy	-	-	-	10,000	10,000	-
	<u>172,074</u>	<u>49,547</u>	<u>105,141</u>	<u>1,145,534</u>	<u>1,472,296</u>	<u>1,350,761</u>
EXPENSES						
Ministries (Schedule 1)	-	-	-	470,885	470,885	561,420
General and office (Schedule 1)	-	-	-	207,980	207,980	198,405
Facilities (Schedule 1)	-	-	-	155,126	155,126	136,117
Missions (Schedule 2)	-	49,547	-	-	49,547	51,758
Benevolence and local church projects (Schedule 2)	-	-	116,202	-	116,202	113,354
Local programs and outreach (Schedule 2)	-	-	-	70,682	70,682	67,078
Amortization	-	-	-	156,578	156,578	155,355
Interest on debt (Note 5)	144,074	-	-	-	144,074	128,066
	<u>144,074</u>	<u>49,547</u>	<u>116,202</u>	<u>1,061,251</u>	<u>1,371,074</u>	<u>1,411,553</u>
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ 28,000	\$ -	\$ (11,061)	\$ 84,283	\$ 101,222	\$ (60,792)

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE
Statement of Changes in Net Assets
Year Ended June 30, 2024

	Restricted Capital	Restricted Missions	Restricted Other	Unrestricted General	Unrestricted Net Investment in Property and Equipment	2024
NET ASSETS - BEGINNING OF YEAR	\$ -	\$ -	\$ 42,003	\$ 78,832	\$ 2,565,870	\$ 2,686,705
Excess (deficiency) of revenue over expenses	28,000	-	(11,061)	84,284	-	101,223
Fixed asset additions	-	-	-	(5,265)	5,265	-
Principal repayment	(167,439)	-	-	-	167,439	-
Amortization	-	-	-	156,578	(156,578)	-
Internal transfer	139,439	-	-	(139,439)	-	-
NET ASSETS - END OF YEAR	\$ -	\$ -	\$ 30,942	\$ 174,990	\$ 2,581,996	\$ 2,787,928



FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE
Statement of Cash Flows
Year Ended June 30, 2024

	Restricted Capital 2024	Restricted Missions 2024	Restricted Other 2024	Unrestricted General 2024	Total 2024	Total 2023
OPERATING ACTIVITIES						
Contributions and other	\$ 172,074	\$ 49,547	\$ 105,141	\$ 1,135,535	\$ 1,462,297	\$ 1,350,761
Cash paid to suppliers and employees	-	(49,547)	(116,202)	(890,547)	(1,056,294)	(1,116,937)
Staff loan repayments	-	-	-	-	-	3,125
Interest on loan	(144,074)	-	-	-	(144,074)	(128,066)
Goods and services tax	-	-	-	373	373	(682)
Cash flow from operating activities	28,000	-	(11,061)	245,361	262,302	108,201
INVESTING ACTIVITY						
Purchase of property and equipment	-	-	-	(5,265)	(5,265)	(25,190)
Cash flow from (used by) investing activity	-	-	-	(5,265)	(5,265)	(25,190)
FINANCING ACTIVITIES						
Repayment of callable debt	(167,439)	-	-	-	(167,439)	(116,537)
Inter-fund transfers	139,439	-	-	(139,439)	-	-
Repayment of CEBA loan	-	-	-	(30,000)	(30,000)	-
Cash flow from (used by) financing activities	(28,000)	-	-	(169,439)	(197,439)	(116,537)
INCREASE (DECREASE) IN CASH FLOW	-	-	(11,061)	70,657	59,598	(33,526)
Cash and cash equivalents - beginning of year	-	-	42,003	152,998	195,001	228,527
CASH AND CASH EQUIVALENTS - END OF YEAR	-	-	30,942	223,656	254,599	195,001
CASH CONSISTS OF:						
Cash	\$ -	\$ -	\$ 30,942	\$ 174,601	\$ 205,543	\$ 163,486
	Restricted Capital 2024	Restricted Missions 2024	Restricted Other 2024	Unrestricted General 2024	Total 2024	Total 2023
District Investment Certificate	-	-	-	49,055	49,055	31,515
	\$ -	\$ -	\$ 30,942	\$ 223,656	\$ 254,598	\$ 195,001



FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE

Notes to Financial Statements

Year Ended June 30, 2024

1. NATURE OF OPERATIONS

Cochrane Alliance Church ("CAC" or the "Church") is a congregation located in Cochrane, Alberta. The church exists to connect people with Jesus so the world thrives. We envision a thriving town shaped by 1,000's of people experiencing the transforming love of God. Therefore our threefold mission is to bring people together, invest in their spiritual development, and launch them into service in the power of the Holy Spirit.

CAC is an unincorporated church which is a member of the Christian and Missionary Alliance in Canada, and is included in the Western District of the Christian and Missionary Alliance in Canada ("District"). CAC is exempt from income tax because it qualifies as a charitable organization, and is registered to issue charitable donation receipts for income tax purposes.

The continued operation of CAC is dependent on the ongoing donation support of those interested.

2. ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO).

Going Concern

The preparation of financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations requires management to assess whether there are any events or conditions that may cast significant doubt upon the Church's ability to continue as a going concern. An entity is a going concern when it is able to convert its assets to cash and discharge its liabilities in the normal course of operations. Management is not aware of any such material uncertainties; accordingly these financial statements have been prepared using the going concern assumption.

The Church follows policies in line with the Canadian Accounting Standards for Not-for-Profit Organizations in the preparation of its financial statements, a summary of which are as follows:

Fund accounting

Cochrane Alliance Church of the Christian and Missionary Alliance follows the restricted fund method of accounting for contributions.

The **Capital Fund** receives contributions and reports activities for specific designated maintenance and renovation projects as determined from time to time, and retiring debt, if any.

The **Missions Fund** receives contributions and reports activities for missions projects undertaken by the Church, and provides support for domestic and foreign missions.

The **Other Restricted Fund** receives contributions and reports activities for benevolence, pastoral housing loans, local missions, and community outreach projects approved by the Elders.

The **General Fund** receives unrestricted contributions and accounts for the organization's program delivery and administrative activities.

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FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE

Notes to Financial Statements

Year Ended June 30, 2024

2. ACCOUNTING POLICIES *(continued)*

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Financial instruments reported in these financial statements include cash and cash equivalents, accounts receivable, accounts payable, employee deductions payable, callable debt and CEBA loan are recorded at amortized cost.

The Church is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Church's risk exposure and concentration:

Liquidity risk - this is the risk that an entity will encounter difficulty in meeting its obligations associated with financial liabilities. The Church is exposed to this risk because of uncertainty in the amount and timing of contributions expected to be received from its members and adherents.

Interest rate risk - this is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, CAC manages exposure through its normal operating and financing activities. CAC is exposed to interest rate risk primarily through its callable debt and long term debt.

Unless otherwise noted, it is management's opinion that CAC is not exposed to significant currency or credit risks arising from these financial instruments.

Cash and cash equivalents

Cash and cash equivalents consist of cash in banks, balances outstanding on the line of credit, and short-term investments, if any, with original maturities of 3 months or less or cashable at any time. The carrying amounts approximate fair value because of the short term to maturity.

Property and equipment

Property and equipment are recorded at cost on acquisition. Property under construction is not amortized until placed in use. Contributed capital assets are recorded at fair value on the date of contribution. Property and equipment are amortized over their estimated useful lives at the following rates and methods:

Land improvements	5%	straight-line method
Buildings and improvements	2.5%	straight-line method
Computer equipment	20%	straight-line method
Other machinery and equipment	10% - 33%	straight-line method
Furniture and fixtures	10% - 33%	straight-line method

The Church regularly reviews its property and equipment to eliminate obsolete items.

(continues)



FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE

Notes to Financial Statements

Year Ended June 30, 2024

2. ACCOUNTING POLICIES (*continued*)

Impairment of Long Lived Assets

The Company tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

Revenue Recognition

The Church follows the restricted fund method of accounting for contributions. Revenue from contributions is recognized when received.

- a) Contributions restricted by donors for projects approved by the Elders Board are accounted for as restricted in the related fund or, when a restricted fund does not exist, as deferred contributions and brought into income when the related expense is incurred, and spent according to their designation.
- b) Contributions related to general operations are recognized as revenue of the General Fund and are spent at the direction of the Elders Board.
- c) Contributions of gifts in kind are recorded at their fair market value, which is the amount for which a donation receipt is issued.

Contributed Services

During the year, volunteers are required to assist CAC in operating its programs. Because of the difficulty of determining the number of hours provided and their fair value, contributed services are not recognized in these financial statements.

Allocated expenses

CAC reports expenses on a functional basis in the statement of operations, including Ministries, Missions, Facilities, and General and Office. Expenses which are directly related to a particular function are charged to that function. Expenses not directly related to a specific function are included in General and Office expenses. and are not otherwise allocated to other functional areas.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates include determining amounts payable and amortization and impairment of property and equipment. Actual results could differ from these estimates



FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE

Notes to Financial Statements

Year Ended June 30, 2024

3. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2024 Net book value	2023 Net book value
Land	\$ 105,500	\$ -	\$ 105,500	\$ 105,500
Land improvements	89,761	89,761	-	-
Building and improvements	5,562,336	1,378,793	4,183,543	4,327,218
Other machinery and equipment	21,227	6,123	15,104	17,934
Computer equipment	195,459	194,001	1,458	-
Furniture and fixtures	330,475	300,319	30,156	36,422
	\$ 6,304,758	\$ 1,968,997	\$ 4,335,761	\$ 4,487,074

Consistent with the requirements of the Constitution of the District, title to the land and building bought and paid for by CAC is registered in the name of the District; however CAC retains the beneficial use, rights and responsibilities associated with ownership of the assets. While title of these assets rests with the District, their cost and related accumulated amortization have been recorded in these financial statements rather than the financial statements of the District, as CAC uses these assets in its operations and is responsible for their management and maintenance. This treatment is consistent with that adopted by the District and substantially all of the other congregations who are members of the District.

Management of CAC is of the opinion that this requirement does not preclude the recording of the land and building as assets of CAC, as CAC has exclusive use of the land and building for worship services and other activities and has retained beneficial ownership.

The District has provided the land and building as collateral to secure advances outstanding from time to time, if any, on the Royal Bank Master Lending Agreement (see Note 5).

4. BANK LINE OF CREDIT

The Church has negotiated an operating line of credit with the Royal Bank. The line of credit is for a maximum of \$50,000 and bears interest at prime + .5%. As the line of credit has been negotiated under the Master Lending Agreement between the District and the Royal Bank, the Western Canadian District has guaranteed the repayment of any unpaid amounts. No advances had been received during the year and there was no balance owing at June 30, 2024 or 2023.



FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE

Notes to Financial Statements

Year Ended June 30, 2024

5. CALLABLE DEBT DUE TO DISTRICT

	<u>2024</u>	<u>2023</u>
Conventional mortgage bearing interest at Prime + .5% with monthly payments of \$20,000 including principal and interest during the period from March 1, 2019 to the projected date of retirement of debt on June 30, 2033. Additional principal repayments are allowed without penalty. The District has the right to call the loan on demand; consequently the full amount of the loan is reported as a current liability.	\$ 1,753,765	\$ 1,921,204

Assuming no changes in interest rates, principal repayment terms are approximately:

2025	\$ 113,157
2026	121,881
2027	131,277
2028	141,398
2029	152,300
Thereafter	<u>1,093,752</u>
	<u>\$ 1,753,765</u>

As title to the church property rests with the District (*Note 3*), the property is collateral for the financing provided.

Interest of \$144,074 (2023: \$128,066), calculated at 7.45% to 7.70% during the year, has been included in the statement of operations for the Capital fund.

6. CEBA LOAN

During fiscal 2021 the Church applied for, and was approved for revolving loan assistance of \$40,000 under the Canada Emergency Business Account program of the federal government to assist organizations with working capital needs during the Covid 19 pandemic. By June 30, 2021 the full amount of the loan had been drawn down. The loan bore interest at 0% per annum until December 31, 2023. If the loan was not repaid by December 2023, it was to be converted into a 3-year loan bearing interest at 5% per annum.

The loan was repaid during the year and \$10,000 was forgiven and recognized in revenue for the year.



FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE

Notes to Financial Statements

Year Ended June 30, 2024

7. PROGRAM ACTIVITIES, NET OF RECOVERIES

Some activities of the Church are partially funded by contributions from those directly participating. The net expense funded by the Church is included in Ministries expense (Schedule 1) and General Fund missions expense (Schedule 2) as follows:

	Expense	Recoveries	2024	2023
Worship	\$ 8,541	\$ -	\$ 8,541	\$ 10,034
Children	19,203	5,195	14,008	14,409
Youth	12,109	2,084	10,025	11,698
Adult	35,138	5,921	29,217	37,791
Hospitality	10,865	-	10,865	10,954
Local Outreach	28,253	13,015	15,238	14,933
	<u>\$ 114,109</u>	<u>\$ 26,215</u>	<u>\$ 87,894</u>	<u>\$ 99,819</u>

8. TRANSACTIONS WITH THE DENOMINATION

CAC is a member of the Western Canadian District of the Christian and Missionary Alliance. As a member, CAC works with both the District and the national organization of the Christian and Missionary Alliance, providing support funding to accomplish mutual objectives, including missions efforts in Canada and abroad. As CAC has its own independent Board managing its own affairs, it is not related to other members.

The following is a summary of the organization's transactions with the District. These transactions are in the normal course of operations and are measured at the exchange amount.

	2024	2023
District Operating Budget - support for the District office	\$ 34,081	\$ 32,049
Canadian Ministries - support for Canadian missions	6,085	4,831
Global Advance - support for international missions	24,896	25,831
	<u>\$ 65,062</u>	<u>\$ 62,711</u>

9. PENSION COSTS

Certain employees of the church are members of a defined contribution pension plan operated by the denomination. During the year ended June 30, 2024 CAC contributed \$15,850 (2023 - \$19,703) to the plan, as included in total staff remuneration and benefits expense. As the plan is a defined contribution plan there is no potential for a contingent liability arising from underfunded contributions.



FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE

Schedule of Operating Expenses

(Schedule 1)

Year Ended June 30, 2024

(Unaudited)

	2024	2023
MINISTRIES		
Staff remuneration and benefits	\$ 368,589	\$ 451,758
Worship resources, net of recoveries (Note 7)	8,541	10,034
Childrens' ministries, net of recoveries (Note 7)	14,008	14,409
Youth ministries, net of recoveries (Note 7)	10,024	11,698
Adult ministries, net of recoveries (Note 7)	29,217	37,791
Hospitality, net of recoveries (Note 7)	9,613	10,954
Meeting and travel	9,128	6,634
Professional development	20,546	16,918
Library	1,219	1,224
	\$ 470,885	\$ 561,420
GENERAL AND OFFICE		
Staff remuneration and benefits	\$ 108,499	\$ 102,471
District Operating Budget (Note 8)	34,081	32,049
Copier and printer	5,974	5,369
Communications	17,333	17,204
Office	32,830	32,380
Professional fees	9,263	8,932
	\$ 207,980	\$ 198,405
FACILITIES		
Repairs and maintenance	\$ 54,428	\$ 38,806
Cleaning	30,775	29,463
Utilities	56,588	55,742
Insurance	13,335	12,106
	\$ 155,126	\$ 136,117



FINANCIAL STATEMENTS

COCHRANE ALLIANCE CHURCH OF THE CHRISTIAN AND MISSIONARY ALLIANCE
Schedule of Missions Support (Schedule 2)
Year Ended June 30, 2024
(Unaudited)

	2024	2023
MISSIONS FUND		
Global Advance (Note 8)	\$ 24,895	\$ 25,830
Canadian Ministries (Note 8)	6,085	4,831
Missionary support	18,567	21,097
	<u>\$ 49,547</u>	<u>\$ 51,758</u>
OTHER RESTRICTED FUNDS		
Local church projects	\$ 97,950	\$ 103,684
Benevolence	18,252	9,670
	<u>\$ 116,202</u>	<u>\$ 113,354</u>
GENERAL FUND		
Local missions	\$ 55,444	\$ 52,145
Local outreach, net of recoveries (Note 7)	15,238	14,933
	<u>\$ 70,682</u>	<u>\$ 67,078</u>



2024/2025 PROPOSED BUDGET

<u>OVERALL BUDGET SUMMARY</u>	2023/24 BUDGET \$	2023/24 ACTUAL \$	2024/25 BUDGET \$
INFLOWS			
RESTRICTED FUNDS (designated) income:			
Capital Restricted Fund	12,000	3,470	12,000
Capital Restricted Fund - OTD/B2B/Evergreen	110,400	168,604	110,400
Missions: Global Advance	36,000	25,395	36,000
Missions: Canadian Ministries	6,000	6,085	6,000
Missions: Other specific donor designations	24,000	17,262	24,000
Missions: Ambrose University	600	805	600
Benevolent Fund	15,000	22,035	15,000
Other specific donor or grant designations	100,000	83,106	12,000
Total RESTRICTED FUNDS (designated) income	304,000	326,763	216,000
GENERAL FUND (incl.undesigated) Offerings			
1,019,000	1,098,770	1,094,000	
Other GENERAL FUND Revenue:			
Facility Rental Net Revenue	36,000	34,225	37,800
Investment Income	-	2,539	-
Miscellaneous Income	10,000	10,000	-
Total GENERAL FUND Gross Revenue	1,065,000	1,145,534	1,131,800
GROSS REVENUE (Restricted + General Funds)	1,369,000	1,472,296	1,347,800
OUTFLOWS			
RESTRICTED FUND Disbursements	433,600	482,527	345,600
Net RESTRICTED FUND Receipts/(Disbursements)	(129,600)	(155,764)	(129,600)
GENERAL FUND EXPENSES: (see schedule for details)			
Personnel	530,795	490,569	569,420
Building Repairs and Maintenance	124,480	141,791	135,135
Christian Education	62,525	54,468	67,780
Missions	51,960	55,444	54,144
Outreach	15,125	15,238	16,325
Financial and Miscellaneous	76,375	76,171	78,354
Office, Admin and Subscriptions	50,200	52,838	55,300
Social Ministries (Hospitality, Kitchen etc)	10,100	9,613	11,750
Worship	13,840	8,541	13,992
Total OPERATING EXPENSES excl. Amortization	935,400	904,673	1,002,200
GENERAL FUND NET REVENUE / (LOSS) excl. Amortizat	129,600	240,860	129,600
GROSS EXPENDITURES (Restricted + General Funds)	1,369,000	1,387,200	1,347,800
ADJUSTMENTS			
Amortization		(156,578)	
Loan Principal Repayments		167,439	
Fixed asset additions		5,265	
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURE	-	101,222	-



CHURCH BYLAWS

PREAMBLE

Cochrane Alliance Church (as hereinafter defined), an unincorporated association, is a member of The Christian and Missionary Alliance in Canada (hereinafter the "C&MA"), and is governed by the "Local Church Constitution", as amended from time to time, which has been adopted by the general assembly of the C&MA (hereinafter the "Local Church Constitution").

Cochrane Alliance Church may, in accordance with the provisions of the Local Church Constitution, adopt additional bylaws, provided that such additional bylaws do not conflict with the Local Church Constitution.

The policies and regulations of Cochrane Alliance Church shall be consistent with, and Cochrane Alliance Church shall operate in accordance with, the Manual of the Christian and Missionary Alliance in Canada as amended from time to time.

ARTICLE 1 - NAME

This church shall bear the corporate name of the Cochrane Alliance Church of the Christian and Missionary Alliance in Canada hereinafter the "Cochrane Alliance Church"

ARTICLE II – MEMBERSHIP

1. Active members of the church will be those members who have been approved for membership by the Board of Elders, attend regularly, participate in the activities of the church and promote the vision of the church. Active members will be asked to affirm their membership commitment annually. If a written response to the Board of Elders request for affirmation is not received, the Board will meet with the Active Member to determine their status.
2. Members who do not meet the standard of Active Membership shall be considered Inactive Members, and shall have no voting privileges until reinstatement. If inactive for twelve months, Inactive Members will be advised by written notice and removed from the membership list.
3. Active Members who are unable to participate in the work of the church due to involvement in Christian ministries in another locale, may

apply for Associate Membership, but shall not have voting privileges.

4. If, at any time, the Board of Elders deems that a member does not meet the qualifications for membership, they may, upon careful examination and exhortation of the person, withdraw the person's membership by a three-fourths majority vote.

ARTICLE III - GOVERNMENT

1. The Board of Elders is responsible for setting a date for the Annual General Meeting (AGM) to be held within the first four months of the fiscal year.
2. Notice of all congregational meetings shall be posted in normal church communication processes at least three consecutive weekends prior to the congregational meeting.
3. Special congregational meetings may be called by the Board of Elders. Notice of such meetings will be in accordance with Section 2 of this Article and shall advise the congregation as to the purpose of the special meeting.
4. Ten percent or more of the membership may request in writing of the Board of Elders that a special congregational meeting be called and held. Such a meeting will then be called in accordance with Section 3 of this Article.
5. At the Board's discretion any meeting of the membership can include participation by electronic or other communication means that permit participants to be seen, heard and vote with each other in the manner provided by the policies and procedures of Cochrane Alliance Church. A person participating in a meeting by such means is deemed to be present at the meeting.
6. A quorum of any duly called meeting consists of the membership present.
7. All questions of parliamentary procedure not covered by the constitution and bylaws shall be decided by Robert's Rules of Order.



CHURCH BYLAWS

ARTICLE IV - BOARD OF ELDERS

1. The Board of Elders shall consist of the Lead Pastor and a minimum of three elected elders. Additional elder(s) may be elected as the church congregation grows in number, number, as determined by the Board of Elders.
2. Elders shall be elected to a term not exceeding three years. A three year term is defined as beginning at the AGM when the elder is elected and ending at the AGM three years hence. An elder can serve on the board for a maximum of two consecutive terms after which they must step off the board for a minimum of one year.
3. A quorum of the Board of Elders shall consist of a simple majority of its members.
4. When the church is without a lead pastor, the elders will have oversight of the services of the church.

ARTICLE V - PROPERTY AND RECORDS

1. An independent professional accounting firm shall be appointed by the Board of Elders before the end of each fiscal year. It shall be the duty of the accounting firm to submit a written report to the annual meeting with regards to property and records for which a review engagement or audit has been conducted.
2. A member wishing to inspect the official records may make such a request in writing to the secretary of the Board of Elders. The request must specify the item the individual wishes to review.
3. The fiscal year shall be from July 1 to June 30.
4. The spending of funds is confined to board-approved programs and projects. Each restricted contribution designated towards a board-approved fund, program, or project will be used as designated with the understanding that when the need for such a fund, program, or project has been met, or cannot be completed for any reason determined by the Board of Elders, the remaining restricted contributions designated for such fund, program or project will be used where needed most.
5. Cochrane Alliance Church shall, in accordance with the provisions of the Local Church

Constitution, register all real property in the name of The Western Canadian District of the Christian and Missionary Alliance in Canada, and should Cochrane Alliance Church cease to exist or cease operations, then:

(a) all of its real property, appurtenances and effects then owned or held by it shall inure to the benefit of and become the property of The Western Canadian District of the Christian and Missionary Alliance in Canada; and

(b) all of its other property and assets shall be distributed to one or more qualified donees."

ARTICLE VI - NOMINATING COMMITTEE

The Nominating Committee shall consist of the Lead Pastor and two members from the Board of Elders, as well as two members elected by and from the congregation.

ARTICLE VII - BYLAW AMENDMENTS

1. The Bylaws may be amended from time to time following a two-thirds majority vote of the members present at an annual meeting or a special membership meeting called for such purpose.
2. The active members present constitute a quorum in order to amend the bylaws.
3. Proposed amendments to the Bylaws shall be posted for the membership at least three consecutive weekends prior to the date of the membership meeting called to consider approval of the same.

ARTICLE VIII - REVOCATION

All Cochrane Alliance Church versions of the bylaws which have changed or been deleted at this meeting are hereby revoked.

Amended and Adopted at the Annual General Meeting, September 20th, 2020